



**EXPORT DEVELOPMENT & AGRICULTURAL  
INVESTMENT FUND (EDAIF)**

# **APPLICATION FORM**

**FOR ACCESSING THE  
AGRICULTURE AND AGRO-PROCESSING  
DEVELOPMENT FACILITY (AADF)**

**OF  
EXPORT DEVELOPMENT AND  
AGRICULTURAL INVESTMENT FUND  
(EDAIF)**

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**EXPORT DEVELOPMENT AND AGRICULTURAL  
INVESTMENT FUND (EDAIF)**

**APPLICATION FOR AGRICULTURE AND AGRO-PROCESSING  
DEVELOPMENT FACILITY (AADF)**

1.0 NAME OF APPLICANT: \_\_\_\_\_

\_\_\_\_\_

2.0 TYPE OF APPLICANT

Institution

Association  
(FBO's, CBO's, etc.)

Limited Liability Company

Enterprise

Others (Specify) \_\_\_\_\_

3.0 REQUEST

i. Type of Facility:

ii. Amount GH¢ \_\_\_\_\_

iii. Purpose

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### 4.0 THE APPLICANT'S PROFILE

##### 4.1 Ownership /Membership

##### 4.1.1 Shareholding (if applicable)

Ghanaian: \_\_\_\_\_ %

Expatriate: \_\_\_\_\_ %

	Name of Major Shareholders (10% and above)	Share Position (%)
1		
2		
3		
4		

##### 4.1.2 Membership of Associations (if applicable)

Total No. of Members	Gender	
	Males	Females

##### 4.2 Officials/ Key Management Staff

No.	Name	Position
1		
2		
3		
4		
5		

**4.3 Contact Information:**

**Office Location:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**4.4 Nature of Business/ Operations (as stated in your registration document)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4.5 Business Track Record for the three previous years (if applicable)**

<b>Year</b>	<b>Product</b>	<b>Volume (Kg)</b>	<b>Value (GH¢)</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			

**4.6 Past Support from EDAIF and/or other Financial Institutions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 5.0 TECHNICAL ANALYSIS

### 5.1 Project Location

Office Location \_\_\_\_\_

Factory Location \_\_\_\_\_

Farm Location \_\_\_\_\_

### 5.2 Existing Infrastructure and Facilities

Give details of your main existing Infrastructure, Machinery, Equipment and other facilities

No.	Item	Age	Present Condition	Value (GH¢)

## **6.0 THE PROJECT/ CURRENT REQUEST**

### **6.1 Project Description**

#### **6.1.1 Project Purpose**

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#### **6.1.2 Project Objective**

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#### **6.1.3 Project Implementation Plan (including Monitoring & Evaluation process, outputs and/or outcome targets)**

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#### **6.1.4 Current Output**

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**6.1.5 State reason(s) why assistance is needed**

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**6.2 Project Budget**

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**6.3 Proposed Financing Plan, including funding required from EDAIF, owners' contribution and funding required from other sources.**

No.	Source of funding	Amount (GH¢)
1	EDAIF	
2	Owners' Contribution	
3	Others (specify)	
4		

**7.0 INDUSTRY/ MARKET OVERVIEW**

**7.1 Suppliers**

**Who are your main suppliers and materials supplied**

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## 7.2 Demand

**Who are your main Customers?**

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## 7.3 Unit Price of Products

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## 8.0 FINANCIAL STATEMENT

### 8.1 Cash-flow Projections (if applicable)

	Year 1	Year 2	Year 3
<b>Inflows</b>			
<b>Outflows</b>			
<b>Net Cash-flow</b>			

### 8.2 Total Investment Cost

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### 8.3 Total Revenue Projections

Year	Product	Volume (Kg)	Value (GH¢)
1			
2			
3			

### 8.4 Profitability /Benefits

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## 9.0 RISK ASSESSMENT

Identify the risks inherent in the project and suggest mitigating factors

No.	Project Risk	Mitigating Factor
1		
2		
3		
4		
5		

**10.0 SUSTAINABILITY PLAN**

**What measures have you put in place to sustain the project after the end of EDAIF's assistance?**

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**11.0 JUSTIFICATION**

**Justify why your proposed project should be supported**

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**12.0. DECLARATION**

**I** \_\_\_\_\_

**representing** \_\_\_\_\_

**hereby declare on my honour that the information provided herein is true and correct.**

**Signature & Organisation Stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**COMPLETED APPLICATION FORM SHOULD BE SUBMITTED TOGETHER WITH:**

1. A CERTIFIED TRUE COPY OF REGISTRATION CERTIFICATE AND REGULATIONS OF THE ASSOCIATION, CO-OPERATIVE OR SOCIETY (WHERE APPLICABLE)
2. DETAILED PROJECT PROPOSAL, BUSINESS PLAN OR FEASIBILITY STUDIES;
3. COPY OF SALES ORDER OR CONTRACT (WHERE APPLICABLE);
4. LIST OF MEMBERS OF THE ASSOCIATION AND THEIR CONTACT ADDRESSES;
5. A CERTIFIED TRUE COPY OF THE INDENTURE ON THE LAND (WHERE APPLICABLE) IF REQUEST IS IN SUPPORT OF A FARMING ACTIVITY.

***NOTE: ALL PRICES SHOULD BE QUOTED IN THE NEW GHANA CEDIS.***

***PLEASE SUBMIT A SOFT COPY OF YOUR BUSINESS PROPOSAL, BUSINESS PLAN OR FEASIBILITY STUDIES TO THE FUND (e-mail: [info@edifgh.org](mailto:info@edifgh.org))***